

Appendix 6:

What happens if someone becomes unwell whilst at Inclusion Hampshire?

If anyone becomes unwell whilst at Inclusion Hampshire with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of smell (anosmia), they must be sent home and advised to follow the COVID-19: guidance for households with possible coronavirus infection:

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>

Whilst a learner or staff member is waiting for collection, they should be moved to a room where they are able to be isolated behind a closed door.

- At The Clock Tower, Chineham, this would be the far end of Office 4 if not in use for any other purpose. (if for any reason this cannot be used, they are to be moved to at least 2 metres away from other people.
- Open windows to ensure the room is well ventilated.
- Depending on the individual circumstance and if supervision is required, a distance of 2 metres should be maintained.
- PPE should be worn, correctly (please see appendix 3), by staff members caring for the learner if distance cannot be maintained or if it is felt best to do so.
- If they need to use the bathroom while waiting to be collected, this should be cleaned and disinfected using standard cleaning products before being used by anyone else.
- In an emergency, call 999 if they are seriously ill or injured or their life is at risk. Do not visit the GP, pharmacy, urgent care centre or a hospital.
- Any person who has been in contact with the unwell person should wash their hands thoroughly for 20 seconds, using the correct hand washing procedure.
- Cleaning the affected area with normal household disinfectant after someone with symptoms has left will reduce the risk of passing the infection on to other people. Please refer to the Inclusion Hampshire Cleaning plan.

The staff member involved in helping the unwell learner / staff member does not need to go home unless they develop symptoms themselves (please see appendix 5 - Details of testing available for staff), or the unwell person subsequently tests positive, (please see appendix 6 - a confirmed case of coronavirus).

Ref:

<https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings>