

## Appendix 7:

### Testing for Coronavirus

#### Engage with the NHS Test and Trace process

Education settings must ensure that staff members and parents/carers understand that they will need to be ready and willing to:

- [book a test](https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested) (<https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested>) if they or their child are displaying symptoms. Staff and learners must not come into the setting if they have symptoms, and must be sent home to self-isolate if they develop them in school. All children can be tested, including children under 5, but children aged 11 and under will need to be helped by their parents/carers if using a home testing kit
- provide details of anyone they or their child have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test and Trace
- [self-isolate](https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection) (<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>) if they have been in close contact with someone who tests positive for coronavirus (COVID-19), or if anyone in their household develops symptoms of coronavirus (COVID-19)

Anyone who displays symptoms of coronavirus (COVID-19) can and should get a test. Tests can be booked online through the NHS [testing and tracing for coronavirus website](#), or ordered by telephone via NHS 119 for those without access to the internet. Essential workers, which includes anyone involved in education or childcare, have priority access to testing.

The government will ensure that it is as easy as possible to get a test through a wide range of routes that are locally accessible, fast and convenient. More details will be given on new testing avenues as and when they become available and will work with schools so they understand what the quickest and easiest way is to get a test. By the autumn term, all schools will be provided with a small number of home testing kits that they can give directly to parents/carers collecting a child who has developed symptoms at school, or staff who have developed symptoms at school, where they think providing one will significantly increase the likelihood of them getting tested. Advice will be provided alongside these kits.

#### What kinds of tests are offered?

The test confirms if an individual currently has the virus. There are two options for individuals to get tested that will be available via the website:

- Driving to a regional test site OR
- employees requesting a home test kit which will be delivered to their home

Where members of the household require testing, up to three can attend a regional test site with the essential worker. The total of four, reflects the maximum number of occupants that can be safely tested in a single vehicle.

If the essential worker is registering a test on behalf of a member of their household, that employee does not have to attend the test site with the household member. As long as that symptomatic individual's name has been booked as the person who needs the test, it will be their name on the list at the test site.

The maximum number of home test kits an essential worker can order is five.

Staff in the education sector qualify for priority testing, your line manager will be able to advise of this, alternatively staff are able to request essential worker testing through the self-referral portal, <https://self-referral.test-for-coronavirus.service.gov.uk/>

Here they can book tests for themselves and family members.

#### After the test:

- The programme does not return the results to us as your employer.

- No data is released to employers on a staff members test results or engagement with the test programme.
- It is the staff members responsibility to discuss their test result with their employer as part of their return to work conversation.

Details of what happens following receiving your results, please refer to appendix 6.

Education settings must ensure they understand the NHS Test and Trace process and how to contact their local [Public Health England health protection team](#):

**Hampshire and Isle of Wight HPT (South East)**

Public Health England  
Fareham Borough Council  
Civic Offices  
Civic Way  
Fareham  
Hampshire  
PO16 7AZ

Email

[HIOW@phe.gov.uk](mailto:HIOW@phe.gov.uk); [phe.hiow@nhs.net](mailto:phe.hiow@nhs.net)

Telephone

0344 225 3861 (option 1 to 4 depending on area)

Out of hours advice

0844 967 0082

**Further support:**

There is a Coronavirus Testing Call Centre for employees who have been referred or booked a test themselves, which is contacted on 0300 303 2713. Lines are open daily 08:00 – 20:00. This call centre does not offer medical advice. If your employee is unwell, they should call NHS 111 and in a medical emergency, dial 999.

Ref:

Employers Referral Portal Users Guide - Essential worker

FAQ's for Employers of Essential workers